

**Chair – Linda Ryan, Vice Chair – David Stone, Treasurer – Lisa Jordan, Secretary – Vicki Brown.
Minutes of meeting held Thursday 30th January 2020 7.30 p.m. @ Albion Hotel.**

Attendees - Linda Ryan, Lisa Jordan, Vicki Brown, David Stone, Arlene Delgado

Apologies - Andrea Batchelor, Julie Baldwin, Amanda Martin, Janette Foster, Laura Rattenbury

Welcome - Linda welcomed the group, and advised that L.R & L.J met with Mrs Price to discuss the PTFA and how it would like for the school to be more involved, and ideally a staff member who can commit to attending the PTFA meetings.

Linda distributed an update with up & coming dates:

5th March 2020 - World Book Day - we need good quality second-hand books for this event so need to put a shout out on social media and via the school website for this. We are going to run an after school second-hand book fair like the last two previous years so also need donations of cakes to sell.

16th March 2020 - this is the date for the next clothes collections. You will note that this is on a Monday. So, parents can drop off donations on Friday afternoon into the same playground as pick up or Monday before School on the 16th March. If any parent has lots of bags, they can call the school office and Mrs couch will let them in to drop off the clothes.

We are also going to run an Easter raffle this year. The prize will be a hamper made up of donations which we will try to get displayed before the raffle so if anyone has any donations for the hamper it will be gratefully received.

The draw will take place on the **26th March 2020** by the school council as usual

Easter chocolate trail will take place on the **27th March 2020** and will be similar to previous events, where Children take part in a treasure hunt and receive a Chocolate at the end. - Booked for a Friday as there are no afternoon clubs, so it is open to all children.

22nd June 2020 - Clothes collection again drop off as usual to school

The summer fair is scheduled for the **10th July 2020**, we need to get lots of plans in place for this and volunteers!

**Chair – Linda Ryan, Vice Chair – David Stone, Treasurer – Lisa Jordon, Secretary – Vicki Brown.
Minutes of meeting held Thursday 30th January 2020 7.30 p.m. @ Albion Hotel.**

Linda advised the group that the school do have some funding for new books for the school library – but many are still needed. LR advised the group that the school are compiling an up to date list of the books they require.

VB to create a shopping list on Amazon with books needed for the school.

Match funding - group discussed match funding – many companies (asda, tesco, vodophone, m&s, boots) will match donations raised for charity- need to encourage all parents to check if they are aware of /work for any companies who are part of this scheme & encourage them to choose our charity.

Easy fundraising is another source of income – if you make purchases through easy fundraising they will make a donation to the school.

L.J & V.B. to raise awareness & encourage use of match funding & easy fundraising. On Social media & website.

Group discussed various ways to encourage more members to join the PTFA, ideas included sending letters to all parents, Need to ensure new parents are aware of ALL the work the PTFA have done over the years.

VB to work with Mrs Sutherland to ensure that the school website shows all contributions from the PTFA to the school.

Donations for secondhand book fayre (05/03/20) and Easter raffle (26/03/20) are needed a.s.a.p.
Announcements to be made on social media & newsletter.

L.J. & L.R will source prizes for Easter trail.

Andrea.B. has agreed to organise the Easter trail on 27th March.

Arlene D. happy to create a map of the trail- needs route of trail by 12th March.

Linda will send letter to parents with details of Easter raffle

**Chair – Linda Ryan, Vice Chair – David Stone, Treasurer – Lisa Jordon, Secretary – Vicki Brown.
Minutes of meeting held Thursday 30th January 2020 7.30 p.m. @ Albion Hotel.**

Linda advised group that planning needs to be done a.s.a.p. for the summer fayre - As the PTFA s largest event of the year it takes a huge amount of work and organising. New ideas are needed for stalls
L.R suggested a stall with HI Lo playing cards, agreed this is something the children would enjoy.

Possibility of a photo booth was discussed, would need to obtain prices for printing/ camera to see if possible.

A.D will research prices for photo booth.

Linda informed the school that a donation of £1000 was obtained from Pfizer's, following advice from a parent, highlighting that the more members of PTFA the more opportunity to raise funds.

Group discussed concerns for the PTFA once the current chair & treasurer step down at the end of the school year. If replacements are not found the PTFA will not be able to continue.

Group discussed the involvement of governors within PTFA. All present agreed to raise issue with governors so they are aware of the impact of the lack of support in general, and concerns regarding new members.

Meeting ended 9.30 p.m. next meeting T.B.C.